

ALTERNATE CARE PAYMENT EXCEPTIONS

AUTHORITY

Wisconsin State Statute 938.48

Wisconsin State Statute 301.08

GENERAL STATEMENT

Alternate Care payment exceptions for the purpose of holding an alternate care placement for a DJC youth may be allowed in the following circumstances:

- AWOL Youth:
A Corrections Field Supervisor may authorize payment for a maximum of 14 calendar days from the date in which the youth left the placement. After the 14th day the bed shall be forfeited and no further payments made.

- Youth in Custody:
In the event a youth is placed in a custodial setting:
 - A Corrections Field Supervisor may approve payments up to and including 14 calendar days.
 - A Regional Chief may approve payments from 15 to 21 calendar days.
 - After 21 days, the DJC Administrator or designee may approve any additional payments.

Any payment exceptions shall be immediately communicated via email to the DJC Business Office mailbox: DOCDJCCOBusinessOffice@wisconsin.gov by the next business day.

The email shall include

- Youth DOC #
- Alternate Care provider
- Dates authorized
- Forwarding (as the thread or as an attachment) the approval for the exception

If the status of the exception changes, i.e. AWOL youth is arrested and placed into custody, etc., the new status shall be communicated via email to the DJC Business Office by the next business day.